



DMCJA Board of Governors Meeting
Friday, February 14, 2014, 12:30 p.m. – 3:30 p.m.
AOC SeaTac Office

MEETING MINUTES

Members:

Chair, Judge Svaren
Judge Alicea-Galvan
Judge Allen
Judge Burrowes
Judge Derr
Judge Garrow (non-voting)
Judge Jahns
Judge Jasprica (non-voting)
Judge Lambo (non-voting)
Judge Logan
Judge Marinella
Judge Meyer
Judge Olwell
Judge Ringus (non-voting)
Judge Robertson
Commissioner Smiley
Judge Smith
Judge Steiner

Guests:

Ms. Aimee Vance, DMCMA
Deena Kaeling, MCA
Judge Steve Rosen
Judge Kimberly Walden

AOC Staff:

Ms. J Krebs
Ms. Vicky Cullinane
Ms. Michelle Pardee
Mr. Dirk Marler

President Svaren called the meeting to order at 12:31 p.m. and noted there was a quorum present.

ASSOCIATION BUSINESS

Minutes

M/S/P to approve January 10, 2014, minutes. Unanimous vote.

Treasurer's Report

M/S/P to approve the Treasurer's Report. Unanimous vote.

Special Fund Report

Judge Svaren reported that there were no changes to the Special Fund and that at the Board Retreat there will be a discussion on alternative banking options for this fund to make it easier for the custodian of the fund to have access and transfer to the new custodian when time.

Standing Committee Reports

Technology Committee

Judge Walden reported on the most recent meeting where the discussion was about reprioritizing the ITG requests so that the new case management request would be moved to

the number one priority. The recommendation of the Technology committee to the Board of Governors was to request that ITG 102 be reprioritized to number one and that ITG 027 Expanded Seattle Muni case Data Transfer be withdrawn. The committee's recommendation also included waiting to work on ITG 102 while the courts and AOC look into the feasibility of a data exchange compared to a new case management system.

Judge Logan asked why the Technology Committee found it necessary to consider reprioritizing the ITG requests. Judge Walden responded that it was a result of the AOC, DMCJA, and DMCMA summit on moving forward with a new case management system.

Ms. Cullinane gave a recap of the AOC, DMCJA, and DMCMA summit and as a result of that summit, the Presidents of DMCJA and DMCMA would work with AOC to have judges contact legislators about not taking money out of the JIS fund and to determine if DMCJA would want to make ITG 102 for new case management system its number one priority so that it AOC would be able to start work on that over the current number one ITG priority for the Expanded Seattle Muni Case Data Transfer.

M/S/P to move to action the consideration of the Technology Committee's recommendation to reprioritize the ITG requests. Unanimous vote.

There was discussion from Judge Rosen that while a new case management system should be prioritized as number one, no work should be done to move forward until a statewide system is compared to a data exchange model. Also looking a systems that interface with the other departments of cities and counties, such as prosecutors, probation, and law enforcement, would be the most beneficial.

Judge Alicea-Galvan stated that any new system must work for all the CLJ courts and serve all the citizens in this state. It should not be a system that is catered to specific courts. Right now we do not know what a new system is capable of doing because the process hasn't started yet.

Judge Derr stated that a new statewide system is needed to replace DISCIS. If courts do not choose to use the statewide system, AOC and the state should not have to pay for that court's costs of interfacing with a new statewide case management system. There should be a court rule that sets out what the minimal information requirements are so that courts not on the statewide system know what is required to be delivered. It is time to spend some money to start down the road to find out what is available in a new statewide case managements system. It should not be delayed any longer.

Ms. Vance agreed that need to move forward now with the first steps of gathering requirements and looking at what options are available to courts for the statewide case management system.

Judge Marinella stated that small and large courts need to work as a team to get a system that provides information sharing in the interest of public safety and while larger courts may have money to get systems they prefer, there are many smaller courts with less money and resources and need AOC to implement a statewide case management system. During the first phase of gathering info, the option of data exchange can be considered along with a new case management system.

Judge Alicea-Galvan stated that the time to start moving forward for a new statewide case management system for all courts is now. Also start setting the standards for minimum

information requirements that courts not on the statewide systems must provide and need universal information sharing throughout all courts.

M/S/P to request that JISC make ITG 102 DMCJA's number one priority and withdraw ITG 027 Seattle data exchange. Unanimous vote.

Legislative Committee

Judge Meyer reviewed the Positions Taken report and updates on bills of interest to DMCJA. Also the Executive Board approved \$1,000 for the DMCJA's lobbyist for work done on the Retirement bill.

M/S/P to allow up to \$5,000 as needed for any further payments to the DMCJA's lobbyist for work done on the Retirement bill. Unanimous vote.

Nominating Committee

Judge Derr reported that the committee has only one more position that it is looking for a candidate for and hope to have that soon. The recommendations from the committee will be up for action at the March Board meeting to be sent to the membership at the Spring Conference.

System Improvement Committee

Judge Allen reported that this committee is submitting its report of recommendations to the Board and Candice Bock, Association of Washington Cities (AWC) and Brian Enslow, Washington State Association of Counties (WSAC), did not participate in the recommendations. The recommendations of this committee will be discussed at the Board Retreat and up for action at the April 26, 2014, Board meeting following the Board Retreat.

JIS Status Update

Ms. Cullinane reported that work continues on a new way to log in to JABS and it will require 2 pieces of information, RACF ID and password. For judges with multiple courts, they will be able to log in once and then choose from a list of the courts they are involved with. Ms. Cullinane handed out a one page flyer that can be used when talking to legislators about why money should not be taken from the JIS fund.

Discussion

A. *CLJ CMS Summit Meeting– Judge Svaren*

Information on this meeting was given during the Technology Committee report and discussion.

B. *Trail Court Advocacy Board – Judge Svaren*

Judge Svaren reported that this Board will meeting after BJA meetings since most of the members will already be at the BJA meetings. The draft charter was reviewed. There was discussion that this Board should not have committees under it as its main focus is advocacy and it is not the intent for this Board to displace either Judges' associations or BJA. Ms. Vance said DMCMA will be sending a letter to request that it be members of TCAB. There was discussion that it should be set out that DMCJA or SCJA may not necessarily support same topic/issues but are still able to pursue that topic/issue independently. There should be a coordination with BJA on funding and on

the last page of the draft charter, #3 on funds passed through AOC should be removed. There was a question on if TCAB and the BJA committee for Trial Court Funding Operations Committee would join together. Right now BJA has not decided if Trial Court Funding Operations Committee will continue. There is a meeting on February 21, 2014, where changes to the draft charter will be discussed.

C. Proposed DMCJA By-Law Amendment– *J Krebs, AOC*

The proposed amendment will be up for action at the March Board meeting to be sent to the membership at the Spring Conference.

D. Records Retention- Financial Records archived by AOC – *Judge Svaren*

The AOC retention schedule for DMCJA's financial records is 6 years and no objections or concerns were raised with AOC destroying those records after 6 years.

E. Trial Court Request Ideas to Suggest to the BJA Trial Court Funding Operations Committee – *Judge Alicea-Galvan*

Judge Alicea-Galvan is on the BJA Trial Court Funding Operations Committee and any Board members with ideas for this committee to pursue to email her as soon as possible. Some topics of interest were case management system, interpreters, and security.

F. 2014 Spring Conference Registration or Incidental Fees – *Judge Svaren & Judge Marinella* (possible action)

M/S/P to move to action. Unanimous vote.

M/S/P to pay for the incidental fee, estimated at \$205, for the 2014 Spring Conference from next year's budget. Unanimous vote.

G. Board Retreat – April 25 & 26, Willows Lodge, Woodinville – *Judge Alicea-Galvan*

Judge Alicea-Galvan discussed the dates and location for the Board Retreat.

Action

A. Amendment to 2013-2014 Board Meeting Schedule due to April 25-26, 2014, Board Retreat – *Judge Svaren*

M/S/P to amend the 2013-2014 Board Meeting schedule to have a Board Retreat on April 25-26, 2014, with the Board meeting on April 26, 2014, following the Board Retreat and to cancel the May Board meeting.

B. Special Fund Money Allocation for Lobbying on Retirement Legislation- *Judge Meyer*

This was discussed during the Legislative Committee report and M/S/P to allow up to \$5,000 as needed for any further payments to the DMCJA's lobbyist for work done on the Retirement bill.

LIAISON REPORTS

DMCMA- Ms. Vance reported that in 2015 they are looking to have a joint conference with Oregon State Court Administrators.

MCA – Ms. Kaeling reported that they are finishing the DUI Supervision manual and there is money through Washington Traffic Safety Commission for probation units to use for portable breath tests or pretrial interlock requirement and 24/7 programs. Contact Ms. Kaeling for info on how to get funds.

SCJA – No liaison present.

WSBA – No liaison present.

WSAJ – No liaison present.

AOC – Mr. Marler reported that the legislative session and new case management system are keeping AOC busy. Although King County Superior Court said it will not be using the new case management system, work is continuing for all the other superior courts that will be using the new system.

BJA - Judge Ringus reported that at the next BJA meeting there will be Budget focused.

Information

- A. Update on Public Record Request – *Judge Svaren (possible action)*
M/S/P to move to action. Unanimous vote. M/S/P to have DMCJA's attorney discuss possible settlement options.
- B. Rules Committee Meeting Minutes
No discussion

Other Business

A. *Judicial College*

Judge Jahns reported that the January 30, 2014, reception jointly sponsored by DMCJA & SCJA during Judicial College went well.

B. *Judicial Needs Estimate Workgroup*

Judge Burrowes reported that this workgroup is still meeting.

Meeting Adjourned at 3:10 p.m.